

## Guidelines for Part-Time and Limited-Term Faculty

As of July 1, 2016, Georgia Tech stopped using the titles “Part-Time Lecturer” and “Temporary Lecturer”. All lecturers who are working less than 75% time should have the title of Lecturer; the fact that they are working part-time is reflected in the time allocation.

A search is required to hire anyone into the Lecturer title at 75% time or greater. Faculty may be hired to work full time for up to two years using the title Visiting Lecturer or Visiting Assistant/Associate/Professor without a search. After a period of two years, units must either terminate the employee or conduct a search and convert the faculty member to a long-term position.

Title	Time Allocation	Search Required	Time Limit	Faculty Governance	Contract
Lecturer	<75%	No	None	No	No
Lecturer	75-99%	Yes	None	Yes	No
Lecturer	100%	Yes	None	Yes	Yes*
Visiting Lecturer	75-100%	No	2 Years	No	No
Visiting ASTP/ASOC/PROF	75-100%	No	2 Years	No	No

\*Lecturers must be appointed by August 30 to receive a contract for that academic year.